NO . CBSE/AFF/3330379/SS-00048-2122/2020-21 Dated: 06/05/2020

The Manager,
Police Public School

Pension Bada, Police Line

Raipur-492001

Chhattisgarh

Phone No. 07714907612

Subject General Affiliation up to Senior Secondary Level- regarding.
(Middle to Senior Secondary level).
Ref : Application No. SS-00048 -2122

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation i.e General Affiliation upto Senior Secondary level as per details given below :

Affiliation No.	**3330379**
Affiliated for	**General Affiliation**
Category	**General Affiliation up to Secondary level (Middle to Senior Secondary)**
Period of General affiliation	**01.04.2020 to 31.03.2023**
Year and Month From which admission can be taken in Class-IX/XI	**1 April, 2020**
Year and Month in which first batch of Class-X/XII will appear in board examinations	**March, 2022** **(As school has paid fee for pre-ponement of session)**
SUBJECTS ALLOWED:	
Languages	**Hindi , English & Sanskrit**
Elective Subjects	**History, Pol Science, Geography, Economics, Psychology, Phsycis, Chemistry, Biology, Engg Graphics, Physical Edcuation, Business Studies, Accountancy, Informatic Practics, Entrepreneurship, National Cadet Corps, Computer Science, Web Application, Information Technology, Financial Market Management, Business Administration, Yoga**

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The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	7655 sq metre
2	Built up area	--	3182 sq. mtrs.
3	Area of play ground	--	6560 sq. mtrs.
4	Composite Science Lab	--	--
5	Mathematics Lab	01	9.14 X 7.62 SQ MTR
6	Computer Lab	01	5.48 X 10.54 SQ MTR
7	Biology Lab	01	9.14 X 9.14 SQ MTR
8	Chemistry Lab	01	9.14 X 9.14 SQ MTR
9	Physics Lab	01	9.14 X 9.14 SQ MTR
10	Library rooms	01	12.19 x 22.86 sq mtr
11	Class rooms	30	9.14 x 7.62 sq mtr
12	other rooms	---	---
13	Name of society running the school	CHHATTISGARH POLICE KALYAN SAMITI	

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites / , http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
3. **The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.**
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the land available in the school as prescribed in the appendix V of Affiliation Bye-Laws of the Board
6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
7. The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.

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8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in Clauses.
9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per appendix V of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
11. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of General affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per Clauses.
15. The school will strictly adhere with all Clauses regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
16. Teachers are to be educated to avoid **Corporal Punishment** to students in school.
17. As per clause 14.15, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the **'Rights of Persons with Disabilities Act 2016'.**
18. As per clause 4.7.7,the School should scrupulously observe prescription from the State Government/Municipal Authority/Transport Department regarding health & hygiene, drinking water, fire safety, building safety and transport precautions in the school.
19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer Clause no. 10.9.
20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or**

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voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with clause 7 of Affiliation Bye-Laws.

21. As per clause 14.10 , Multiple use of school building is allowed for the limited purposes of Promotion of Education and Skill Development including Vocational Education but the school shall not use its building and infrastructure for any commercial activity.
22. **Admission to the school** is to be restricted as per Clause 6.1 of Examination Bye-laws and Clause 2.4.5 of Affiliation bye laws.
23. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises
24. As per Clause 14.2, no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame **Service Clauses** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Clauses given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with clause 5 of Affiliation ByeLaws as appended below:-

    a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India.

    (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per Clause 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per Clause no. 13.4 **for examinations** conducted by the board and evaluation of answer scripts
30. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013

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32. As per Clause 2.4.7 the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
33. As per RTE act 2009 , teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
34. School needs to organize training programme for teacher as per Clause 16 of Affiliation Bye-Laws.
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per Clause 2.4.12
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
38. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
39. The school shall apply for further Extension of General Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of General affiliation otherwise penalty as per Clauses will be charged for late execution of application
40. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
41. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
42. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for action as per clause 12 of Affiliation Bye-laws
43. Some of the important Clauses to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the Clauses contained in Affiliation,

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Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following Clauses/instructions of the Board will lead to action against school as per Clause 17 of Affiliation Bye-laws.

44. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.

45. Concerned Regional Office is requested to allot the School number and create new email id of school (SchoolNumber@cbseshiksha.in), this will be used for all online activities and official communication with the Board . For example , if school number is 99999, then email ID will be 99999@cbseshiksha.in. Password for first time login for new email ID will be shared to you on school's email ID/ Mobile number of Principal given at the time of applying online for affiliation.

46. **Schools are requested to complete the process and use the email ID** as per above instructions and are also requested to ensure that :-
    a. **This email ID will be used for communication with CBSE only.** Do not use this email ID with other people or organisations.
    b. **This email ID is not to be printed on the school letter head ,** to avoid its circulation in the public.
    c. **If there is a change of the Principal , proper handing over of this email ID** (User ID and Password) be done between outgoing and incoming Principal .
    d. **All the examination related work and all CBSE related correspondence will be done on this email ID only.**

47. **The affiliation of the school is subject to the fulfillment of the following special conditions as given below:-**

    1. The school is required to restrict the enrollment of students in sections as per class rooms reported by IC and should not increase without specific permission of the Board.

    2. The school is required to submit commencement certificate as per appendix VIII of Affiliation Bye-laws, 2018

    3. The school is required to renew the mandatory safety certificate i.e safe drinking water & health and Sanitation certificate, Building Safety certificate and fire safety certificate time to time.

    4. The school has submitted letter dated 26.03.2020 issued by Superintending engineer mentioning that construction of boundary wall will be pending due to lockdown and will be completed by 31.05.2020. Therefore, school is required to complete construction of pucca boundary wall on all sides and submit videographic evidence

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DEPUTY SECRETARY(AFFILIATION)

Copy to :

1. The Principal, Police Public School, Pension Bada, Police Line, Raipur-492001 , Chhattisgarh
2. Regional Officer, CBSE, Plot No. 4(PT), Sailashree Vihar, Chandrasekharpur, Bhubaneswar, District Khordha-751021, Odisha
3. Department of School Education, Raipur, Chhattisgarh
4. The Director(IT), CBSE, 2 Community Centre, Preet Vihar, Delhi-110092
5. The Joint Secretary(IT), CBSE, 2 Community Centre, Preet Vihar, Delhi-110092

DEPUTY SECRETARY(AFFILIATION)

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केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबद्धता - School Affiliation Re-engineered Automation System (SARAS) 3.0
(Session : 2023-24) (For Class 9th & 11th)

Letter Details

NO : CBSE/3330379/EX-00538-2324/2023-24/

Dated: 18/04/2022

The Manager,
POLICE PUBLIC SCHOOL PENSION BADA RAIPUR CG
PENSION BADA,POLICE LINE
CHHATISGARH,RAIPUR, 492001
(M: 0-7714907612)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level .

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	**3330379**
School No	15911
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2023 to 31.03.2028

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)

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A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	**Up to Class-XII** The number of sections shall be restricted in accordance with **'H'** above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	

- The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.
- The number of sections and students shall be restricted as per the actual facilities in the school.
- For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet

Important Notes : NA

This is an electronically generated document. It does not need any signature.

To verify the authenticity of the document , please visit (http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport (http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport)).

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